COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2005 - JUNE 30, 2006

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2006 JUL 21 P 6: 36

THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. **DEPARTMENT/COURT INFORMATION:**

Department/Court: Department of Planning and Land Use.

Division/Unit: Regulatory Division

2. **VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol. 1	Hours 121	x	$18.04	=	$2,182.84

Types of work performed by GENERAL VOLUNTEERS in this category:

Filing, scheduling meetings, taking minutes @ meeting

b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol. _____	Hours _____	x	$18.04	=	_____

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

_____

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Position	Hours	x	VCL	=	Dollar Benefit
		x		=	$_____

No. Vol _____	Total Hours _____	Total Value $_____

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

_____

_____

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d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers	Hours	Dollar Benefit
2a:	1	121	$ 2,182.84
2b:			$
2c:			$
TOTALS:	1	121	$ 2,182.84

3. **DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated	Value	Item Donated	Value
	$		$
	$		$

TOTAL VALUE $

4. **VOLUNTEER PROGRAM COSTS:**

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 25 x Rate $ 26.63 = $ 665.75

b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 2 x Rate $ 18.67 = $ 37.34

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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
Background Investigation	32.
Badge	15.

TOTAL OF OTHER PROGRAM COSTS = $ 47.

d. TOTAL OF VOLUNTEER PROGRAM COST = $ 703.54
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) $ 2,182.84

b. Total of Donations to Volunteer Program, Item 3 (Page 2) $ -0-

ADD a + b $

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) ($ 703.54)

TOTAL PROGRAM BENEFIT $ 1,479.28

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6. **RECRUITING:**

Please describe your recruiting programs:

Our current volunteer contacted our department.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

None

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2006-07:**
Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Jerry Terry

Phone Number: 858 694 2961 Mail Stop 0650 E-Mail

Volunteer Coordinator: Jerry Terry

Phone Number: 858 694 2961 Mail Stop 0650 E-Mail

10. **DEPARTMENT CERTIFICATION:**

Margaret E. Bradley
DEPARTMENT HEAD SIGNATURE

6/29/06
DATE

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