

# BUSINESSES SUBJECT TO HAZARDOUS MATERIALS BUSINESS PLAN REQUIREMENTS

## FORMS TO BE COMPLETED, RETAINED ON SITE AND/OR MAILED TO DEH-HMD

This table only lists forms that are required to meet Hazardous Materials Business Plan (HMBP) requirements. Additional forms may be required for your business to be in compliance with other Unified Program regulatory requirements. You can find all Unified Program forms on HMD's web site at: [http://www.sdcounty.ca.gov/deh/hazmat/hmd\\_forms.html](http://www.sdcounty.ca.gov/deh/hazmat/hmd_forms.html). NOTE: A Unified Program Facility Permit (formerly Health Permit) Application, **HM-906**, is required from all businesses that are subject to HMBP requirements.

**HM:** Hazardous Materials      **HW:** Hazardous Waste      **MW:** Medical Waste

**Discloseable Quantities:** HM, HW or MW in quantities equal to or greater than 55 gallons of a liquid, 500 pounds of a solid or 200 cubic feet of a compressed gas (at STP).

**SQG:** Small Quantity Generator: Generates greater than or equal to ( $\geq$ ) 220 lbs (100 kg) but less than ( $<$ ) 2,200 lbs (1000 kg)/month

**LQG:** Large Quantity Generator: Generates greater than or equal to ( $\geq$ ) 2,200 lbs (1000 kg)/month

<b>FORMS TO COMPLETE</b>	<b>HAZARDOUS MATERIALS BUSINESS PLAN CATEGORIES</b>				
	(1) Discloseable Quantities of HM Only	(2) Discloseable Quantities of HW Only	(3) Discloseable Quantities of MW Only	(4) HW Generators with HM in Discloseable Quantities	
				SQG <sup>1,2</sup>	LQG
<b>Site Map</b> (page 31)	M, R	M, R	M, R	M, R	M, R
<b>Emergency Response Plan</b> (page 33) (or equivalent written information)	R	R	R	R	R
<b>Employee Training Description</b> (page 35) (or equivalent written information)	R	R	R	R	R
<b>Contingency Plan for SQG<sup>2</sup></b> (page 37) (or equivalent written information)	<b>REQUIRED ONLY FOR SQGs OF HW HANDLING/STORING HAZARDOUS MATERIALS/WASTES BELOW DISCLOSABLE QUANTITIES</b>				
<b>Contingency Plan for LQG</b> (Full HMBP plus pages 39 & 41)	-	LQG Only	-	-	R
<b>HM/HW Training Program</b>	← <b>R E Q U I R E D</b> →				
<b>Training Documentation</b>	Suggested	SQG: Suggested LQG: R	Suggested	Suggested	R

**M:** Mail a copy to HMD (for brand new submissions, mail site map, emergency response plan and employee training description)

**R:** Retain copy for inspection    **-:** Not Applicable      **Suggested:** Not required but highly recommended for documentation

**NOTES:** <sup>1</sup>**Photo-Waste Only Generators:** If you generate only silver waste from photo processing and the silver is reclaimed, then you only need to complete the Photo Processing Disclosure Form (HM-9281), available at HMD's website. Site map, employee training description & emergency response pages are not required. If you generate 100 kg (220 lb) or more of reclaimed silver waste in any month, you must complete the Contingency Plan for SQG requirements (form HM-9099 A).

<sup>2</sup>**SQGs with Non-Discloseable HMs:** Complete the Contingency Plan for SQG requirements (form HM-9099 A on page 37) only. Site map, employee training description & emergency response pages are not required.