

CONTINGENCY PLAN - EMERGENCY NOTIFICATION PHONE ROSTER

UPFP# _____

Date: ____ / ____ / ____

EMERGENCY (TYPE)	ORGANIZATION	PHONE*	REPORTING REQUIREMENTS	REQUIRED NOTIFICATION PERIOD
Injury (any)	(Hospital) _____ (Nearest hospital capable of handling fire and/or chemical emergency)	911*	1. Name and telephone of reporter. 2. Name and address of facility. 3. Time and type of incident (fire, chemical, etc.). 4. Name and quantity of material(s) included to the extent known. 5. The extent of injuries if any. 6. Possible hazards to human health or the environment, outside the facility.	Immediately or within 24 hours. Agencies may request a follow-up report in writing. Consult each agency for their reporting requirements.
	(Paramedics and/or Ambulance Service) _____	911*		
Poisoning	Poison Control	(800) 876-4766*		
Occupational Accident or Exposure (Notification)	OSHA (Occupational Safety & Health)	(619) 767-2280		
Fire/Explosion	(Fire) _____ (Name of your local Fire District)	911*		
	(Police/Sheriff) _____ (Name of Local Fire/Police Agency)	911*		
Hazardous Material Spill/Release Outside Facility	+ (Fire) _____ + San Diego County Hazardous Materials Division (1) + California Emergency Management Agency + National Response Center (U.S. Coast Guard) (Notify only if required by California EMA)	911* (858) 505-6657 (800) 852-7550* (800) 424-8802		
In addition to above if spill reaches:	San Diego Regional Water Quality Control Board	(858) 467-2952		
Storm Drain/Creeks River/Bays	(Sewer District) _____ (Name of Sewer District Serving your Facility)	_____ (Phone)		
Sanitary Sewer	San Diego Air Pollution Control District	(858) 650-4550		
Gaseous Release into Atmosphere	(Fire) _____ (Emergency)	(858) 650-4707 911*		
Underground Storage Tank Leak/Spill	San Diego County Hazardous Materials Division	(858) 505-6657		
	San Diego Regional Water Quality Control Board	(858) 467-2952		
Spill Cleanup (Contractor)	<u>ADDITIONAL RESPONSE RESOURCES</u> (Company Name) _____ (Company of your choosing)	_____	Check with contractor for his requirements.	As soon as possible or As situation requires
Water District	(Utility Name) _____	_____	1, 2, and 3 above.	
Electrical/Gas - Utility	San Diego Gas & Electric (SDG&E)	(800) 611-7343*	1, 2, and 3 above	
Chemical - Emergency Information	CHEMTREC, CHLOREP, Pesticide Safety Team	(800) 424-9300	_____	

* Denotes 24-Hour Number + required notification if hazardous materials emergency extends outside of the facility or requires an evacuation of public areas.

(1) After business hours use 911 to contact the County Environmental Health Department in case of emergency only.