



Please be aware of these recent procedural changes or clarifications in the County of San Diego, Site Assessment and Mitigation Monitoring Well Program (MWP):

1. Effective April 1, 2009, the MWP will offer counter hours on Tuesdays and Thursdays from 9:00 AM to 11:00 AM at 1255 Imperial Avenue, 3rd Floor in San Diego for both geotechnical and environmental borings. Assuming that the application package is complete, the permit for geotechnical or environmental borings will be issued within three days from the time of submittal. However, if the borings are associated with open LOP or VAP cases, the permit will be issued within five days from the time of submittal. Applications associated with the installation or destruction of wells will still be subject to a 10-day turnaround time from the date of submittal of a complete application package.

2. If a monitoring well permit is issued to a consultant/driller, and subsequently another consultant/driller is hired to implement the work, the MWP will require that the original consultant/driller submit a request for a refund prior to the expiration of the permit and that the subsequent consultant/driller submit a new permit application package.

3. As a reminder, the MWP will assess reinspection fees if a site visit is necessary to verify that proper repairs have been completed. If detailed photos and a signed inspection report can be provided documenting the repairs on or before the repair date, reinspection fees will not be assessed. Responsible Parties and their consultants are encouraged to repair deficient wells upon discovery as opposed to waiting for an inspection report from the MWP to avoid reinspection fees.

4. Please include the name of the drilling company in the 60-day report so that the MWP can verify that the work was completed in accordance with the permit.

5. If no work was completed under a permit, the MWP requires that:

- An e-mail notification be sent to the MWP from the registered professional who signed the application, or
- An e-mail notification be sent with an attached PDF letter from the registered professional who signed the application.

6. When advancing borings that were not included in the original scope of work on the permit, and are located on the same property, the consultant must notify the MWP Desk by e-mail the same day as the additional drilling activities. The fees and revised site map are due within five business days from the subsequent drilling event.

When installing additional wells not included in the original scope of work, the consultant must first submit construction diagrams for the proposed wells to the MWP Desk for review and approval prior to installing the wells. As with borings, the fees and revised site map are due within five business days from the subsequent drilling event.

7. When submitting site maps, please do not send engineering plans. Instead, submit aerial maps that show the drilling locations. Remember, site maps must state the Accessor's Parcel Number(s), show all existing structures and the nearest cross streets.

Please let me know if you have any questions,

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