



*The  
County of San Diego  
Invites Resumes for*



COUNTY OF SAN DIEGO



**HHSA**  
HEALTH AND HUMAN SERVICES AGENCY

Watch a [video](#) from the Director

***Chief Operations Officer***  
HEALTH & HUMAN SERVICES AGENCY  
(Executive Management)

Annual Salary  
Depending on Qualifications

Excellent [Benefits](#)

*Filing Period:*  
OPEN UNTIL FILLED  
Interviewing Begins March 4, 2011

The County of San Diego is an  
Equal Opportunity Employer





## COUNTY OF SAN DIEGO Health & Human Services Agency

The County of San Diego is the regional government authority responsible for the health, protection and welfare of more than two million area residents. County government also provides municipal, or city-type services, for the 436,000 residents who live in unincorporated areas. San Diego County is governed by a five member Board of Supervisors. The Board of Supervisors strongly believes that County government should focus on vital "core" public services. Other programs are evaluated and may be contracted out to the private sector, if it's the best use of taxpayer dollars. The County's goal: a government that does things better, cheaper, faster. The County's comprehensive guide for managing a continuous cycle of planning, implementing, monitoring, and re-evaluating and renewing the planning process is the [General Management System \(GMS\)](#).

The [Health and Human Services Agency \(HHS\)](#) is one of the five groups or divisions of the San Diego County government. The integrated Agency, with an annual budget of \$1.8 billion and 5,200 employees, provides a broad range of health and social services, promoting its "Live Well, San Diego" strategy. "Live Well" focuses on Building Better Health, Fostering Safe Communities and Supporting Thriving Families. The system is family focused and community-based, reflective of business principles in which services are delivered in a cost-effective and out-come driven fashion.

HHS is recognized nationally for innovation and excellence. In 2010 alone, the department won 7 National Association of Counties (NACo) Achievement Awards and a California State Association of Counties (CSAC) Challenge Award along with 10 Honorable Mentions. Awards include:

- Disaster Food Stamp Protocol Guide
- High Tech Mental Health Solutions
- E Forms
- Management Controls Initiative
- El Arte
- Quality Assurance Review
- H1N1 Vaccine Distribution Tracking and Resource Management
- Team San Diego



# Chief Operations Officer

HEALTH & HUMAN SERVICES AGENCY

## THE POSITION

This is a senior executive management position in the Health and Human Services Agency (HHS). The Chief Operations Officer reports to the [Director](#), directly manages the operations of the Agency, supervises subordinate Deputy Directors and acts in the absence of the Director.

## KEY RESPONSIBILITIES

- Directs the implementation of the "Live Well" strategy and performance/operational excellence programs within HHS
- Oversees the overall operations of HHS, ensuring strategic alignment and integration of services across divisions
- Identifies organizational risk and ensures development and implementation of mitigations
- Ensures the development and implementation of operational policies and procedures concerning HHS services
- Supervises Directors' Office activities including legislation, media relations, business continuity, compliance, Board of Supervisor/Chief Administrative Office referrals and special projects.
- Manages critical incident communications with Board of Supervisors' Offices and Chief Administrative Officer

## QUALIFICATIONS

Qualified applicants must possess a bachelor's degree from an accredited U.S. college or university, or a certified foreign studies equivalency and five (5) years of related management level experience.

## IDEAL CANDIDATE

A strategic visionary capable of implementing the "Live Well Strategy" to achieve outcomes that improve the quality of life for San Diegans. Must be able to effectively run operations while demonstrating strong political and organizational acumen.

## APPLICATION AND SELECTION PROCEDURE

**You are encouraged to apply immediately in order to be considered.** Interviews will be scheduled as soon as possible with top competitors. Resumes and cover letters can be submitted online at [www.sdcounty.ca.gov/hr](http://www.sdcounty.ca.gov/hr). Resumes should include complete employment history (names of employers, position titles held, reporting patterns, salary, and dates of service), professional certifications and academic degrees. Include in your cover letter any experience implementing operational/performance excellence initiatives.

## CONTACT INFO

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