



**ERIC GIBSON**  
DIRECTOR

## County of San Diego

### DEPARTMENT OF PLANNING AND LAND USE

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## PLANNING COMMISSION PUBLIC ACCESS INSTRUCTIONS

**Purpose:** To provide a non-interactive audio and web streaming service to the public. This service enables users to dial into a teleconference bridge line using a standard phone connection. In addition, if the user has a computer with an Internet connection, a service to view presentations of live meetings, in conjunction with the teleconference, is available. These services can only be consumed by the end user and are not intended to provide public participation for testimonials. This service is free to the public.

### 1. Join Audio Conference

Primary Dial-In: 1 (866) 356-7389  
Alternate Dial-In: 1 (847) 944-6780  
Enter Passcode: 9209146#

### 2. Join Web Conference

**IMPORTANT:** PLEASE REVIEW PRIOR TO THE WEB CONFERENCE

To ensure your computer is properly updated, log on as if you were to start the meeting, per the instructions noted below. Prior to logging into the meeting, **ensure popup blocker is turned off** on your browser.

Click on this meeting URL:

<http://web.meetme.net/r.aspx?p=2&a=UYbgAWhQAdKIhe>

On the Meeting Center page, enter your name and e-mail address.

Click on the "Sign-in" button.

Accept the Terms and Conditions and click "Join" to enter your conference. Should your computer require any updates to accommodate web conferencing, an additional message will be displayed. Follow the instructions to prepare your computer for the meeting. These updates should take 5 to 10 minutes to complete.

IF THE ABOVE URL DOES NOT ALLOW YOU TO JOIN THE WEB  
CONFERENCE,

Copy and paste the following URL in your web browser:

<http://web.meetme.net/audience>

Copy and paste the Meeting Key.

UYbgAWhQAdKIhe

Click on the "Sign-in" button

On the Meeting Center page, enter your name and e-mail address.

Click on the "Sign-in" button.

Accept the Terms and Conditions and click "Join" to enter your  
conference.

### **System Requirements**

- Phone for dialing into meeting
- Computer System for viewing presentation via Internet client
  - Administrative rights to install plug-in (ActiveX or Java)
  - 400 MHz CPU or higher
  - JavaScript and cookies enabled
  
  - Microsoft Windows
    - Internet Explorer 5.0 or higher
    - Netscape 7.0 or higher
    - Mozilla 1.6 or higher
    - Firefox 1.0 or higher
  
  - Macintosh
    - Internet Explorer 5.2 or higher
    - Netscape 7.0 or higher
    - Mozilla 1.6 or higher
    - Firefox 1.0 or higher
  
  - Linux
    - Mozilla 1.6 or higher
    - Firefox 1.0 or higher
- Internet access
  - Minimum speed of 56Kbps or higher

Questions about service should be directed to following staff member:

Rob Winslow  
County of San Diego, Planning & Land Use  
Group Program Manager - Information Technology  
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