



## **Sponsorship Request Requirements**

All public, non-profit organizations/agencies in San Diego County may request the Commission co-sponsor, partner or fund an event, program or training. The event, program or training must be related to the prevention, education or treatment of child abuse and neglect, or connected with the Commissions current focus areas:

- Attendance/Truancy in Young Children,
- Youth Alcohol and Other Drug Use, and
- Transitioning Youth.

To be considered for funding, please send a letter of request, submitted under your public, non-profit organizations/agencies letterhead. Your letter of request must include the following:

1. Public, non-profit organization/agency description,
2. Population served,
3. Purpose and outcome for the proposed program, training or event, including connection to the Commission goals and focus areas,
4. Requested funding amount,
5. Budget for the program, training or event,
6. List of all partners, co-sponsors and funders for the program, training or event,
7. Media and outreach plans for promotion of the program, training or event, including use of sponsorship logos, and
8. Any additional information the organization feels is relevant to the request.

Send request to:

San Diego County Commission on Children, Youth and Families  
Attn: Sponsorship Request  
1255 Imperial Ave  
Suite 446  
San Diego, CA 92101-7402