SAN DIEGO UNIFIED DISASTER COUNCIL
MEETING MINUTES
August 16, 2012

1. CALL TO ORDER

Director Holly Crawford, OES called the meeting to order at 9:00am and roll call was taken.

2. ROLL CALL

	MEMBER
CARLSBAD	David Harrison
CHULA VISTA	David Hanneman
CORONADO	Mike Blood
DEL MAR/ENCINITAS	Dismas Abelman
EL CAJON	Rick Sitta
LEMON GROVE	Tim Smith
ESCONDIDO	Mike Lowrey
LA MESA	Ed Aceves
IMPERIAL BEACH	Tom Clark
NATIONAL CITY	Walter Amedee
OCEANSIDE	Darryl Hebert
POWAY	Kevin Kitch
SAN DIEGO	Javier Mainar
SAN MARCOS	Scott Hansen
SANTEE	Robert Leigh
SOLANA BEACH	Sherri Sarro
VISTA	Gary Fisher
OES	Holly Crawford

3. CALL FOR PUBLIC INPUT

There was none.

4. APPROVAL OF MINUTES

The April 16, 2012 minutes were unanimously approved.

5. National Preparedness Month-Will Smith

September is “National Preparedness Month”, a nationwide effort sponsored by the Department of Homeland Security to encourage Americans to prepare for emergencies in their homes, business and schools, with the goal of increasing public emergency preparedness.

The Board of Supervisors for the County of San Diego will proclaim September “National Preparedness Month” at the upcoming September 11, 2012 board meeting. Additionally, a proclamation will be presented to Sheriff’s Captain Lee

Yoder in recognition of his leadership and dedication as Director at the Law Enforcement Coordination Center in service of the citizens of San Diego County.

The Great California Shakeout will be held this year on October 18th at around 10:18 AM. The event encourage citizens to duck cover and hold on as if a real earthquake were occurring. This will be occurring during the next scheduled Unified Disaster Council meeting, and members may be asked to participate in the drill.

The UDC is asked to approve proclamation 12-01p proclaiming September 2012 as National Preparedness Month.

The County Office of Emergency Services will be supporting National Preparedness Month with a number of events including an emergency preparedness smart phone application and a number of press events to promote preparedness

Motion to approve the National Preparedness Month Proclamation (12-01p) was approved unanimously.

6. <u>REGIONAL VEHICLE ROTATION SCHEDULE</u> –Susan Asturias

Previous meeting had discussed identifying fire districts that may be willing to house a couple of the regional mass casualty/mass decontamination vehicles; none were identified so a rotating schedule was developed to distribute the housing across the districts. Single station/resource entities were exempted at previous UDC, exempting Cities of Del Mar and Imperial Beach.

Work is underway to transfer MD (Mass Decontamination) 101 to the City of El Cajon which volunteered to house it. Two MCA (Mass Casualty Apparatus 102 & 106) still need housing. OES inquired to the Fire Protection districts and Federal Fire, neither was able to take on the vehicles.

A rotating schedule based on alphabetical order has been developed with City of National City taking MCA 102 and City of Carlsbad 106. Initial expectation was to begin in September, but plan now is to have agreements with jurisdictions in place and able to begin rotation by February 1, 2013. The proposed delay will allow individual districts to work out details internally with their city government.

Point is made that acceptance of vehicles is pending review and approval of MOU by receiving entities. If not already provided, MOUs will be provided to receiving districts.

Chief Aceves of La Mesa expresses concerns regarding precedent being set of jurisdictions not keeping equipment and the responsibility falling to other districts. Chief Hanneman of Chula Vista provides background and context of original purchase and distribution of equipment, and Chief Abelman discusses initial time constraints, and procurement improvements made since purchase. Early

discussion of receiving districts involved the housing being temporary, some form of rotation suggested, but not firmly established initially.

Discussion of historical usage, selling of apparatus and their value as regional assets and their value as an “insurance policy” in case of potential mass casualty incidents within the region.

Motion to approve the presented Rotation Schedule unanimously approved, with the understanding that corresponding MOU must past respective jurisdictions’ counsels. Complications that may arise will be brought back before the UDC for consideration.

7. <u>LIFELINES UPDATE</u> –Susan Asturias

Strategic Energy Resilience Plan completed by Lifelines Group in June 2012. Five appendices planned in support of the strategic plan. The five will focus on Commercial Power, Fuel, Waste Water, Natural Gas, and Water. Meetings have been ongoing with those entities. Review and discussion has focused on Concepts of Operations, Coordination Protocols, Organizations and Assignments of Responsibilities, and identification of interdependencies, gaps, and potential solutions.

Susan gave a PowerPoint presentation highlighting some of the key issues identified and discussed during the meetings in support of the five appendices.

Appendix specific planning teams will be assembled, made up of local government and the respective private sector members to research the indentified interdependencies further.

Draft appendices will be brought back to the UDC for review when completed.

8. <u>HIRT – RFP/SSC UPDATE</u> – Dismas Abelman

Bidders and potential bidders are asked to step out.

Statement of work was sent out and input was requested. Three suggestions were received and will be incorporated into the contract.

Updated RFP will be sent out, and a Source Selection will need to be assembled to move forward. Chief Blood of Coronado has volunteered, as has Chief Fisher if no one else is able. Source Selection committee members cannot be currently on the HIRT policy committee. Chief Leigh of City of Santee and Chief Sitta of City of El Cajon volunteer to join Chief Blood on the source selection committee.

8. <u>HAZARD MITIGATION PLAN ANNUAL UPDATE</u> – Tom Amabile

Second round was completed in 2010; there were 5-12 priority items amongst the participating jurisdictions that they had identified for the next plan. An update

is needed, for a meeting in late September, to assess which items will still be pursued.

9. REGIONAL TECHNOLOGY PARTNERSHIP UPDATE - Mike Scott

Mike Scott provides background on the past year of changes in the transition from San Diego State supporting the RTP to L.R. Kimball. The RCIP is also being supported by L.R. Kimball.

Seven areas that are currently or are planned to be looked at and evaluated by the RTP are the San Diego Regional Public Safety Geo Database, Regional CAD Interoperability, Mobile Tactical Command Kits, Mobile Data Computers, Camera Surveillance and Sensor Project, and Dispatch Center Consolidation. All of these projects are in varying states of review, with some being examined with partners in the field, while others are still being researched.

Goal for next UDC meeting is to bring back a draft UAWG charter that is updated to address new grant compliance and guidance.

Mike speaks to the suitability for the Mobile Data Computers to be used for law enforcement, and the possibility of partnering with a law enforcement agency to pilot the kits use in that capacity. Also looking for support in the same vein from a fire district looking to test the system. More appropriate for an extended attack incident than a shorter couple hour long incident.

Discussion of ongoing maintenance and connectivity costs an issue that needs to be examined further, in conjunction with pilot usage of the devices to determine if they provide a benefit worth the cost.

Update to the Technical Interoperability Plan underway, with goal of completion in November 2012. Focus on tactical applicability of plan and interdependencies of regional communications.

10. URBAN AREA SECURITY INITIATIVE UPDATE – Jeff Pack

Jeff is serving as interim replacement to Donna Faller.

For FY 10 UASI total expenditure deadline is November 30th 2012 for sub-recipients. For San Diego OHS the deadline is December 30th 2012. Total expenditures to date account for 48% of the total funding. In addition to the 7.5 million expended, there is $988,000 under review or pending payment and 1.92 million obligated via purchase orders for a total encumbered or expended of 10.48 million or almost 66% of the grant. Equipment accounts for 58% of the expenditures, training is 50% expended with the exception of the regional training manager, budget funds all other FY funds have been spent. Planning is 22% expended and the milestones for project A, E, and F have all been met, and B and D are expected to be met.

Funds not spent by November 30th will be reallocated by late September and spent by other projects.

For FY 11 UASI the total expenditure sub-recipient deadline is November 30, 2013 December 30th for OHS to submit those claims.

For the Statewide Risk Management Project, total expenditures to date are 13% in addition to the 2.2 million, there are an additional 43,000 under review or pending payment, and 1.28 million obligate d via purchase orders, for a total of almost 3.42 million.

FY 12 application was submitted in early may, awards were received from FEMA on June 29th, 2012 and a financial workbook by OHS is to be submitted to OHS by August 17th, late October early November award from the state expected.

Jeff also attended the 2012 FEMA National Preparedness Symposium in Washington DC and relayed an increasing focus on metrics pointing to what preparedness is improved by congressional funding being spent on preparedness. Dollars spent is not a suitable metric going forward and better articulation of how those expenditures improve readiness is increasingly desired.

Jeff also introduced Chief Harry Muns who has replaced Chief Mike Stein as the new UASI training coordinator.

11. <u>HOMELAND SECURITY GRANTS UPDATE</u> – Madeline Smith

Madeline discussed the status and deadlines of FY 09, 10, and 11 Homeland Security Grants.

FY 09 has been closed, and only $2 was sent back to the state.

Due to stringent deadlines, FY 10 final deadline to submit cash requests will be December 31st, FY 10 is about 30% spent currently including everything that has been submitted to the state and that's been submitted to OES from the UDC and have not been reimbursed for.

A mod was requested by August 24th, so if members have changes to the workbook that would expedite spending before the deadline, please submit to OES finance by the 24th of August, so they may submit it to the state by the end of the month.

A mod will also be submitted for FY 11, so please send in any requested changes as well. Deadline will be December 31st, 2013.

Madeline also provided clarification on sole sourcing requirements, with a focus on pre-approvals from the state on contracts of $100,000 or more.

FY 12 application to the state, awaiting any questions they may have. Award expected in October or November. Once the Board accepts, the performance period will begin at that point. 12 and 11 are running concurrently and will have the same December 31st 2013 deadline.

FY 13 is currently stalled in congress.

12. <u>EXECUTIVE REPORT</u>-Holly Crawford

A. Cross Border Communication Exercise - Cross Border communication exercise coming up on August 28th, focusing on emergency communications with counterparts in Mexico. Sat Phone, WebEOC, Cell Phone, Telephone the focus of the communications testing. Funding by the EPA.

B. NIMSCAST – NIMSCAST is coming due and our goal is to have everyone logged in by September 1st. Tom Amabile is the point person for any issues.

C. Golden Guardian AAR – AAR Conference held on Thursday, EOC and Doc, familiarity with procedures, the regional communication system, AlertSanDiego and incorporation of the mass casualty and mass decontamination vehicles were identified as strengths, areas to improve upon were refresher training for staff in EOCs/DOCs/Shelters, closer cooperation between the JIC and PIOs from responding jurisdiction, some audio/video equipment , availability of a representative for area fire coordinator, and participation of players on the same day.

D. Fire Season Preparedness – Chairman Ron Roberts will be announcing the availability of the SDG&E helicopter on a "call when needed" status for the upcoming fire season. Mobile app will also be released in September along with radio ads announcing it and also stressing fire season preparedness.

E. AlertSanDiego/ CMAS – Holly discusses the recent activation of the Commercial Mobile Alert System and the messages they produce and the challenges in their lack of information. Concerns over confusion and oversaturation, and over broadness of the message.

AlertSanDiego is in the final stages of the contract negotiations for the new system, Blackboard Connect. Training will be forthcoming once the final contract is signed

F. Staff – Announcement of the retirement of Walt Ekard, CAO of the County. He will be replaced by Helen Robbins-Meyer. Within OES, Sr. ESC Susan Asturias and Administrative Assistant Dawn Kay will be retiring as well.

G. **EOC Section Training –** The 2013 EOC Section Training Schedule is out and included in the briefing packets.

16. **NEXT SCHEDULED MEETING**

October 18, 2012
9:00am-11:00am
5555 Overland Avenue

17. **MEETING ADJOURNED-** 10:22 A.M.