County of San Diego Office of Emergency Services
5580 Overland Ave., Suite 100
San Diego, CA 92123 -1251
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Proposed SHSP Grant Fund Reallocation Project Request Form

Grant:	State Homeland Security Program Grant (SHSPG) for 2011 & 2012
Project Requirements:	• Proposed SHSPG reallocation projects will have a 2.5 month completion timeframe (January 1, 2014 to March 15, 2014). • Projects should be regional in nature. • Projects must not require sole sourcing or EHP approval. • No associated warranties will be reimbursed.
Proposal Due Date:	All Proposals are due by July 1, 2013.

Project Completion Date:	• Cash Requests for all projects must be submitted to OES by March 15, 2014.
	• All equipment must be installed and fully operational by the end of the performance period of the grant.
	  ○ FY11 SHSPG Performance Period ends: April 30, 2014
	  ○ FY12 SHSPG Performance Period ends: May 30, 2014

Submitted by:	**Date:**
Telephone Number:	**E-Mail Address:**
Estimated Cost:	**Estimated Timeframe for Project Completion:**

Describe the details of the proposed project:

- Projects involving purchasing equipment must have a corresponding AEL number, please use the following link for AEL Guidance:
  - https://www.rkb.us/mel.cfm?expand=1&filter=filter&subtypeid=549&grantlist=0&grantlist=77

Justification as to why the project should be funded:

What plans and documentation will you have in place to guarantee the requested project will be completed by the required deadline?

- Please attach any quotes or additional documentation to support the requested project.

Authorized Agent Signature and Certification	
I certify that the above identified responses are true and correct.	
_____ *Signature of Authorized Agent*	_____ *Printed Name*
_____ *Title*	_____ *Date*