



LISA M. LEONDIS
AGRICULTURAL COMMISSIONER/
SEALER OF WEIGHTS & MEASURES

SAN MARCOS OFFICE
(760) 752-4700
FAX (760) 724-4098

County of San Diego

DEPARTMENT OF AGRICULTURE, WEIGHTS AND MEASURES
9325 Hazard Way, Suite 100, San Diego, CA 92123
Phone: (858) 694-2739 FAX (858) 467-9697
<http://www.sdcawm.org>

SANDY PARKS
ASSISTANT DIRECTOR

WEIGHTS & MEASURES
(858) 694-2778
FAX (858) 467-9278

November 28, 2011

Dear Valued Customer:

Changes to the timing of the annual registration process and renewal periods for businesses with commercial weighing or measuring devices will go into effect January 1, 2012. Previously, all device registrations expired on December 31, and renewed by January 30 each year. Effective January 1, 2012, device registration periods will be distributed throughout the year, with some expiring January 31, some February 28 and so on for all twelve months. This change will improve customer service by spreading the registration process workload throughout the year.

Your new Annual Registration Application is enclosed for your new annual registration period. Beginning January 2013, all businesses will be on schedule for their annual registration under the new process.

State and County laws require the annual registration and inspection of commercial devices and Point-Of-Sale (P.O.S.) systems, before being used or placed into service, to determine accuracy and ensure a fair and equitable marketplace. Registration fees offset the cost of inspection and testing to ensure commercial devices are in compliance.

- A separate registration application and fee is required for each business location and/or each vehicle with one or more commercial scales or meters. Registrations are not transferable from one person to another or from one location to another.
- Registrations not postmarked within 30 days of the due date will accrue penalties. A 50% penalty is levied for each 30 days of delinquency, up to 200%.

Please make any necessary changes to the enclosed application form and return the bottom portion of the application with the correct payment. You may send payment by Visa, MasterCard, check or money order payable to: **County of San Diego** to the address indicated on the application. Your Annual Registration for your location using commercial devices will become valid upon our receiving the application with applicable fee for the period indicated on the application.

You may also register in person at our office Monday - Friday, 8:00 a.m. to 4:00 p.m., excluding holidays. For more information and forms, go to <http://www.sdcounty.ca.gov/awm/wm.html>. If you need assistance, please call our office at (858) 694-2778, Monday through Friday, 8:00 a.m. to 4:00 p.m.

Sincerely,

County of San Diego, Agriculture, Weights and Measures