SAMPLE

Semi-Annual Labor Standards Enforcement Report - Local Contracting Agencies (HUD Programs)	U.S. Department of Housing and Urban Development Office of Labor Relations	HUD FORM 4710 OMB Approval Number 2501-0019 (Exp. 09/30/2013)

Agency Name:	Agency Type: [e.g., CDBG, PHA, TDHE/IHA]	State:	LR2000 Agency ID #: (HUD Use Only)
City of San Diego	CDBG	CA	

Period Covered: Check One and Enter Year(s)

☒ **Period 1**: October 1, **2011** to March 31, **2012**

☐ **Period 2**: April 1, ____ to September 30, ____

Agency Contact Person:	Agency Contact Phone/E-mail:
Jane Doe	858-456-1234 jdoe@cityofsd.gov

PART I - CONTRACTING ACTIVITY*

Pertains ONLY to projects awarded during the reporting period.

1. Number of prime contracts subject to the Davis-Bacon and Related Acts (DBRA) and/or the Contract Work Hours and Safety Standards Act (CWHSSA) awarded this period
   Note: Do not include contracts included in previous semi-annual reports — **1**

2. Total dollar amount of prime contracts reported in item 1 above — **$58,000**

3. List for each contract awarded this period:

Project Name/Number	Contract Amount	Wage Decision Number	Wage Decision Lock-In Date
EXAMPLE: "Boy's Club Renovation # CD54005-65"	"$0,000,000.00"	"FL040001/Mod 3, 6/25/04, Building"	"07/02/04 bid open date" ◀Lock
FY12/13 Project XYZ, IDIS #1234	$58,000.00	CA100001/Mod 28 11/18/11, Building	12/12/11

SAMPLE

*Use additional pages if necessary

WHAT IS THE LOCK-IN DATE? For contracts entered into pursuant to competitive bidding procedures, the bid opening date "locks-in" the wage decision **provided** that the contract is awarded within 90 days. If the contract is awarded more than 90 days after bid opening, the contract award date 'locks-in' the wage decision. For contracts, purchase orders or other agreements for which there is no bid opening or award date, use the construction start date as the lock-in date. However, for projects receiving assistance under Section 8 of the U.S. Housing Act of 1937 or contracts involving a *project* wage determination, the lock-in rules may vary from above. See Department of Labor Regulations, 29 CFR, Part 1, Section 1.6 and/or HUD Handbook 1344.1, or consult the HUD Labor Relations staff.

WHAT IT ISN'T: Do not use the wage decision publication date, unless that happens to correspond to one of the trigger events described above.

If you are not sure about any of this, please feel free to contact the Labor Relations staff in your state or region.

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PART II - ENFORCEMENT ACTIVITY*

Pertains to all projects, not just contract(s) awarded during the reporting period.

4. Number of employers against whom **complaints** were received (list employers and projects involved below): **0**

Employer	Project(s)

5. (a) Number of cases (employers) referred to HUD Labor Relations for investigation or §5.11 hearing (list referrals below): **0**

   (b) Number of cases (employers) referred to the Department of Labor (DOL) for investigation or §5.11 hearing (list referrals below): **0**

Employer	Project	HUD or DOL	Invest. Or Hearing

6. (a) **Number of workers for whom wage restitution was collected/disbursed:** *Report only once; if you previously reported workers for whom restitution was collected, do not report the same workers when funds are disbursed. Include workers to whom restitution was paid directly by the employer.* **0**

   (b) **Total amount of straight time wage restitution collected/disbursed during this period:** *Report only once; if you report funds collected, do not report the disbursement. Include restitution amounts paid directly by the employer as reported on correction certified payrolls.* **$0**

   (c) **Total amount of CWHHSA overtime wage restitution collected/disbursed during this period:** *Report only once; if you report funds collected, do not report the disbursement. Include restitution amounts paid directly by the employer as reported on correction certified payrolls.* **$0**

   (d) **Total amount of liquidated damages collected:** **$0**

* Use additional pages if necessary

SAMPLE